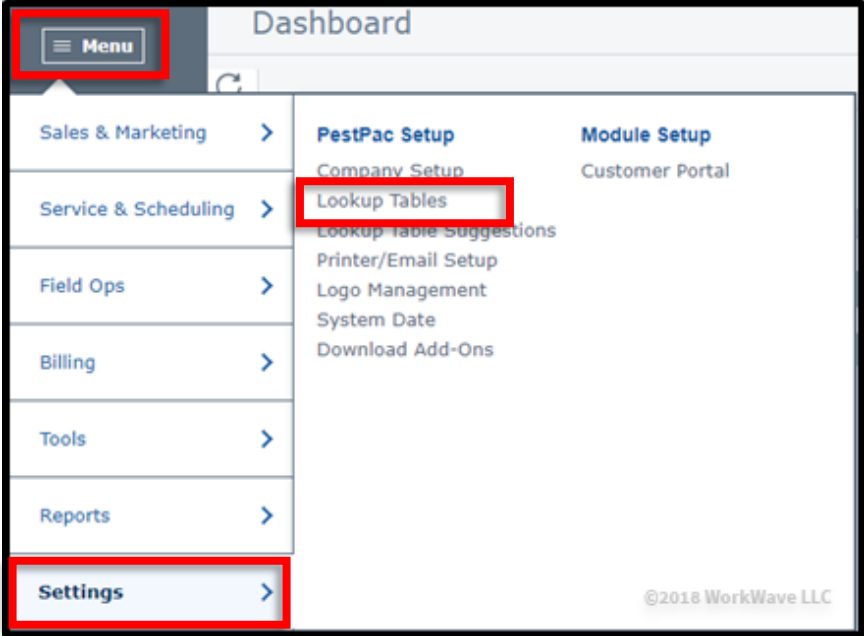


Pest Activity Options Setup

Whether you are only tracking Pest Activity via PestPac or your technicians are using the mobile app to enter any Pest Activity when completing services, you will need to set up your Targets and Target Evidence Types by completing the following steps:

- 1. On the desktop, go to *Menu > Settings > Lookup Tables*.



- 2. Under *Material Lookup Tables*, click the *Target Evidence Types* link.

Note: You should set up these evidence types before setting up your Targets since those Targets have Evidence Types fields that pull from this lookup table.



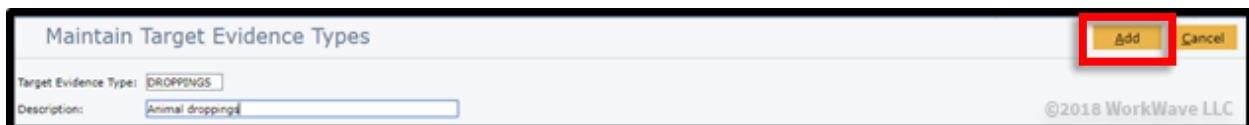
- 3. Click the *Add Target Evidence Type* button at the top-right corner of the screen.





- You can set up what you would consider to be types of Pest Evidence from which the technician can select (e.g., webbing present, chewed items present, drag marks present, molting present).

Click the *Add* button at the top-right of the screen to finish adding the target.



- Under *Material Lookup Tables*, click the *Targets* link.



- Click the *Add Target* button at the top-right corner of the screen.



- You can set up any of the Target pest options you would like a technician to indicate that he has either captured and/or observed. Setting up Targets will also allow you to specify the target pest for which you are treating when adding specific Materials.

Maintain Targets Alert Thresholds **Add** Cancel

Target:

Description:

Use for Copesan Accounts: [Match to Copesan List \(GUID\)](#)

Target Abbreviation:

Target Group:

Evidence Types

Evidence Type	Value	Delete
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

[Add Evidence Type](#) ©2018 WorkWave LLC

8. Click the *Add* button at the top-right of the screen to finish adding the target.

Maintain Targets Alert Thresholds **Add** Cancel

Target:

Description:

Use for Copesan Accounts: [Match to Copesan List \(GUID\)](#)

Target Abbreviation:

Target Group:

Evidence Types

Evidence Type	Value	Delete
<input type="text" value="DROPPINGS"/>	<input type="text"/>	<input type="checkbox"/>

[Add Evidence Type](#) ©2018 WorkWave LLC

REMEMBER: For additional setup, training, and usage resources for FREE, including live webinars and a robust video library, please visit [PestPac University](#).