

Vehicle Maintenance

v 2017.93

Menu > Field Ops > GPS > Vehicle Maintenance

- Vehicle maintenance allows you to track vehicle information, services, repairs, fuel costs, and mileage in PestPac.

| Vehicles | | | | | | | Add Vehicle | Service Types | Fuel Types | GPS Assignments | Import Fuel Data | Reports |
|----------------|----------------------|-----------------------|----------------------|-----------|----------------------|----------------------|---|-------------------------------|----------------------------|---------------------------------|----------------------------------|-------------------------|
| License Plate: | <input type="text"/> | VIN: | <input type="text"/> | Branch: | <input type="text"/> | <input type="text"/> | Go | | | | | |
| Vehicles | | | | | | | | | | | | |
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color | | | | | | |
| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFCCFF | [Edit] [Services] [Add Entry] | | | | | |
| 086 | 2010 Toyota Tacoma | N57-654 14041 | North Branch | | 55798 | | [Edit] [Services] [Add Entry] | | | | | |
| 090 - JPG | 2011 Chrysler 300C | 9W480 95347 | South Branch | KMCDONALD | | | [Edit] [Services] [Add Entry] | | | | | |
| 091 - JPH | 2012 Toyota Tacoma | P16292 11495 | South Branch | GONEIL | 55852 | | [Edit] [Services] [Add Entry] | | | | | |
| 092 - T-RIG | 2011 Toyota Tundra | K48574 26062 | South Branch | | 49647 | | [Edit] [Services] [Add Entry] | | | | | |
| 093 - GLM | 2013 Toyota Tacoma | P75381 26101 | South Branch | MTHOMAS | 44551 | 99FFFF | [Edit] [Services] [Add Entry] | | | | | |
| 094 - MJT | 2012 Ford Transit | P81942 18304 | North Branch | LHOWARD | 52327 | FFCC99 | [Edit] [Services] [Add Entry] | | | | | |

Menu > Field Ops > GPS > Vehicle Maintenance > Reports

- You can run reports to manage your vehicles based on the maintenance information you are tracking and the service entries you make.

Vehicles Add Vehicle Service Types Fuel Types GPS Assignments Import Fuel Data Reports

License Plate: VIN: Branch: Go

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|----------|--------|--------|
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color |
| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFCCFF |

[Edit] [Services] [Add Entry]

Vehicle Reports

| Report | Description |
|---------------------------------|--|
| Cost Analysis | Report of cost per mile based on mileage and service costs |
| Fuel Economy | Report of miles per gallon and cost per mile based on fuel purchases |
| Insurance | Report of automobile insurance information |
| Maintenance Due | Report of vehicles due for scheduled maintenance |
| Service Summary | Report of service entries per vehicle |
| Vehicle List | Customizable report of all vehicles |

Menu > Field Ops > GPS > Vehicle Maintenance > Service Types

- Before you set up vehicles you must set up the Service Types and Fuel Types you would like to track. Click on Service Types.

Vehicles

[Add Vehicle](#) [Service Types](#) [Fuel Types](#) [GPS Assignments](#) [Import Fuel Data](#) [Reports](#)

License Plate: VIN: Branch: [Go](#)

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|----------|--------|--------|
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color |
| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFCCFF |

[[Edit](#)] [[Services](#)] [[Add Entry](#)]

Menu > Field Ops > GPS > Vehicle Maintenance > Service Types > Add Service Type

Service Types

Add Service Type

Exit

- Fill in the Code, Description and the number of Months or Miles you want the service to be done at. When this service is considered overdue it will show up in red on the main Vehicle Maintenance screen. You can also choose to have this tracked on the Fuel Report and the Standard Reports.

| General Information | |
|---------------------|---|
| Code: | <input type="text" value="AIR"/> |
| Description: | <input type="text" value="Air Filter Replacement"/> |

| Service Every | |
|---------------|-----------------------------------|
| Months: | <input type="text" value="0"/> |
| Miles: | <input type="text" value="7500"/> |

| Include On | |
|-------------------------------------|------------------|
| <input type="checkbox"/> | Fuel Report |
| <input checked="" type="checkbox"/> | Standard Reports |

Menu > Field Ops > GPS > Vehicle Maintenance > Fuel Types

- Click on Fuel Types.

Vehicles

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License Plate: VIN: Branch: [Go](#)

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|----------|--------|--------|
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color |
| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFCCFF |

[[Edit](#)] [[Services](#)] [[Add Entry](#)]

Menu > Field Ops > GPS > Vehicle Maintenance > Fuel Types > Add Fuel Type

Fuel Types

Add Fuel Type

Exit

- Fill in the Code and Description for any types of fuels that would be used with your vehicles.

| | |
|--------------|--|
| Code: | <input type="text" value="UNL"/> |
| Description: | <input type="text" value="Unleaded Gasoline"/> |

Menu > Field Ops > GPS > Vehicle Maintenance

- Import Fuel Data option is only intended for use with importing a Wright Express File to be used for tracking fuel data in PestPac. If not using this option, disregard it.

Vehicles Add Vehicle Service Types Fuel Types GPS Assignments **Import Fuel Data** Reports

License Plate: VIN: Branch: Go

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|----------|--------|--------|
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| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFCCFF |

[Edit] [Services] [Add Entry]

Menu > Field Ops > GPS > Vehicle Maintenance > Add Vehicle

- Now you are ready to add your vehicles!

Vehicles

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License Plate: VIN: Branch: [Go](#)

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|----------|--------|--------|
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color |
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[Edit] [Services] [Add Entry]

Menu > Field Ops > GPS > Vehicle Maintenance > Add Vehicle

- Several options exist depending on what you plan to track. Fill in what you plan to track, check the Active box and click on Add. NOTE: GPS info will only be available if you are integrated with WorkWave GPS. Contact sales for more info.

| | | |
|---|---|--|
| General Information Name: 078 - JAS VIN: 5TFLU52178X012184 Year: 2008 Make: Toyota Model: Tundra Type: Pickup License Plate: M95445 State: MA Expiration Date: 12/31/2018 Branch: South Branch Division: Assigned To: A COLLINS Assigned Date: 12/10/2008 | Purchase Information Starting Mileage: 159.0 Purchase Date: 11/11/2008 Purchase Price: 19111.00 Depreciation Months: 60 | GPS Information GPS ID: 58238 GPS Label: 58238- SIMUL Update mileage from GPS: GPS/VRM Color (Google maps): FCCCF |
| Insurance Information Company: Policy: | Usage Information Current Mileage: 38357.46 Condition: Excellent Date in Service: 11/11/2008 Active: <input checked="" type="checkbox"/> | Gas Tank Tank Size: 0.0 Fuel Type: UNL |
| Garaged Location City: State: Zip Code: | Tire Size Front Height: 0.00 Front Width: 0.00 Front Diameter: 0.00 Rear Height: 0.00 Rear Width: 0.00 Rear Diameter: 0.00 Tire Type: | |
| Comment GPS Unit #V006 | Engine Engine Size: Transmission: | |

Menu > Field Ops > GPS > Vehicle Maintenance > Services

- After adding in all of your vehicles they will show on the main Vehicle Maintenance screen. From here, you can now enter the Services you want to track for each vehicle. Click on Services.

| Vehicles | | | | | | | Add Vehicle | Service Types | Fuel Types | GPS Assignments | Import Fuel Data | Reports |
|----------------|----------------------|---------------|----------------------|--------------|----------------------|-----------------------------------|-----------------------------|-------------------------------|------------------------------|---------------------------------|----------------------------------|-------------------------|
| License Plate: | <input type="text"/> | VIN: | <input type="text"/> | Branch: | <input type="text"/> | <input type="button" value="Go"/> | | | | | | |
| Vehicles | | | | | | | | | | | | |
| Name | Year/Make/Model | License Plate | VIN# | Branch | Username | GPS ID | Color | | | | | |
| 078 - JAS | 2008 Toyota Tundra | M95445 | 12184 | South Branch | ACOLLINS | 58238 | FFCCFF | [Edit] | [Services] | [Add Entry] | | |
| 086 | 2010 Toyota Tacoma | N57-654 | 14041 | North Branch | AK MODULES | 55798 | FFFF99 | [Edit] | [Services] | [Add Entry] | | |

Menu > Field Ops > GPS > Vehicle Maintenance > Services > Add Service

- Click Add Service for each one you want to track for each individual vehicle. Later, you can also come back here to enter the Maintenance info for the services you are tracking.

Services for 078 - JAS

Add Service

Maintenance

Exit

Add Service

General Information

Vehicle: 078 - JAS

Service Type: AIR

Service Every

Months:

Miles:

7500

Menu > Field Ops > GPS > Vehicle Maintenance > Services > Maintenance

- Click on Maintenance to track maintenance services completed.

Services for 078 - JAS Add Service **Maintenance** Exit

Add Service Entry

General Information

Vehicle:

Service:

Date:

Receipt:

Quantity:

Cost:

Mileage:

Comment:

Menu > Field Ops > GPS > Vehicle Maintenance > Services > Add Service

- When finished setting up and adding entries anything overdue will show up in red here or on the main Vehicle Maintenance screen.

| Services for 078 - JAS | | | | | Add Service | Maintenance | Exit |
|------------------------|--------------------|---------|-----------------------|-------|-------------|-------------|------|
| Service | Last Service: Date | Mileage | Service Every: Months | Miles | | | |
| BRK | | | | 30000 | [Edit] | [Entries] | |
| LOF | | | 5 | 5000 | [Edit] | [Entries] | |

Services in red are overdue.

| Vehicles | | | | | | | Add Vehicle | Service Types | Fuel Types | GPS Assignments | Import Fuel Data | Reports |
|----------------|----------------------|--------------------|----------------------|------------|----------------------|----------------------|-------------|---------------|---------------|-----------------|------------------|---------|
| License Plate: | <input type="text"/> | VIN: | <input type="text"/> | Branch: | <input type="text"/> | <input type="text"/> | Go | | | | | |
| Vehicles | | | | | | | | | | | | |
| Name | Year/Make/Model | License Plate VIN# | Branch | Username | GPS ID | Color | | | | | | |
| 078 - JAS | 2008 Toyota Tundra | M95445 12184 | South Branch | ACOLLINS | 58238 | FFC0FF | [Edit] | [Services] | [Add Entry] | | | |
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Menu > Field Ops > GPS > Vehicle Maintenance > Add Entry

- As services are completed for the vehicles click on Add Entry.

Vehicles

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License Plate: VIN: Branch: [Go](#)

| Vehicles | | | | | | |
|-----------|--------------------|-----------------------|--------------|------------|--------|--------|
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| 086 | 2010 Toyota Tacoma | N57-654 14041 | North Branch | AK MODULES | 55798 | FFFF99 |

[Edit] [Services] [Add Entry]

Menu > Field Ops > GPS > Vehicle Maintenance > Add Entry

- Fill in the service entry information and click on Add. As entries are made they will be tracked and available for reporting.

Add Service Entry

General Information

Vehicle: 078 - JAS

Service: BRK ▼

Date: 12/29/17

Receipt:

Quantity:

Cost:

Mileage: 38357.46

Comment

Menu > Field Ops > GPS > Vehicle Maintenance > Add Entry

- You can check to see what Entries exist for a vehicle by clicking on Services, and then clicking on Entries.

Vehicles Add Vehicle Service Types Fuel Types GPS Assignments Import Fuel Data Reports

License Plate: VIN: Branch: Go

| Vehicles | | | | | | | |
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| 086 | 2010 Toyota Tacoma | N57-654 14041 | North Branch | AK MODULES | 55798 | FFFF99 | [Edit] [Services] [Add Entry] |

Services for 078 - JAS Add Service Maintenance Exit

| Service | Last Service: Date | Mileage | Service Every: Months | Miles | |
|---------|--------------------|---------|-----------------------|-------|----------------------|
| BRK | | | | 30000 | [Edit] [Entries] |
| LOF | | | 5 | 5000 | [Edit] [Entries] |

Services in red are overdue.

Menu > Field Ops > GPS > Vehicle Maintenance > Reports

- Reports are accessed from the main Vehicle Maintenance screen. Here is an overview of what each report does, choose the reports that are useful for your business processes based on the criteria you are tracking.

Vehicles

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License Plate: VIN: Branch: [Go](#)

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Vehicle Maintenance

This concludes Vehicle Maintenance setup, usage and reporting. For additional resources, including a video library and free webinars, visit:

<https://www.pestpac.com/pestpac-university/welcome/>