

Diagrams

PestPac incorporates the use of Diagrams along with Areas and Devices.

This document covers the following:

- [Activating Diagrams](#)
- [Area Management](#)
- [Device Management](#)

Activating Diagrams

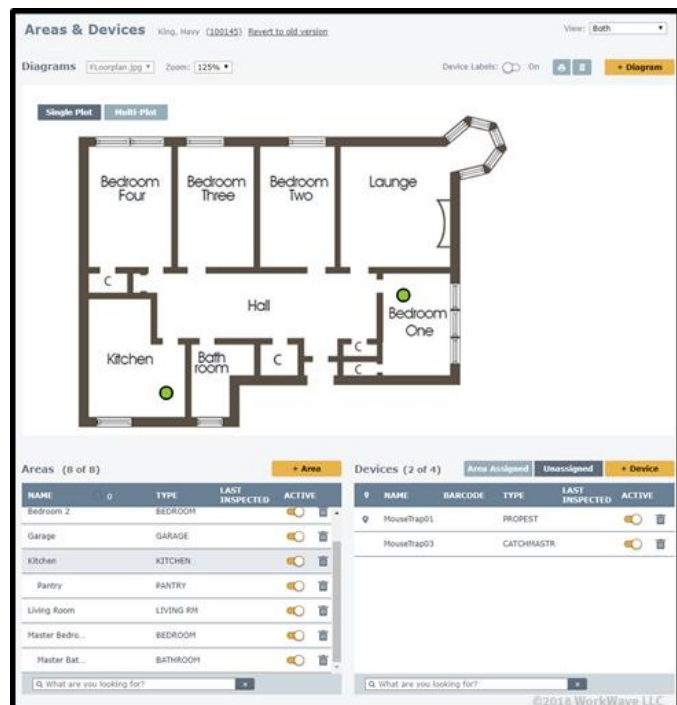
To activate the Diagrams feature from the *Area and Device Treemap* page, click the *Try New Version!* link.



The Diagrams screen is separated into three sections: Diagrams, Areas, and Devices. You have three options from the *View* dropdown in the top-right of the screen, including all three sections, only diagrams, or only areas and devices.

From the Diagrams interface, you can manage Location diagrams. To add a Diagram, click the *+ Diagram* button at the top-right of the screen.

Note: Diagrams cannot exceed 3MB in size and must be in .jpg, .gif, or .png format.



The resulting popup will allow you to add one or multiple diagrams by clicking the *Upload* button or drag and drop files into the window. You will see a preview of the diagrams along with the option to name them. Click the *Done* button to attach.

Area Management

Note: Areas and Devices that have any historical data cannot be deleted but can be marked as deactivated.

You can manage Areas related to the Diagram in the Areas section. Note that previously-added Areas to Locations will automatically display.

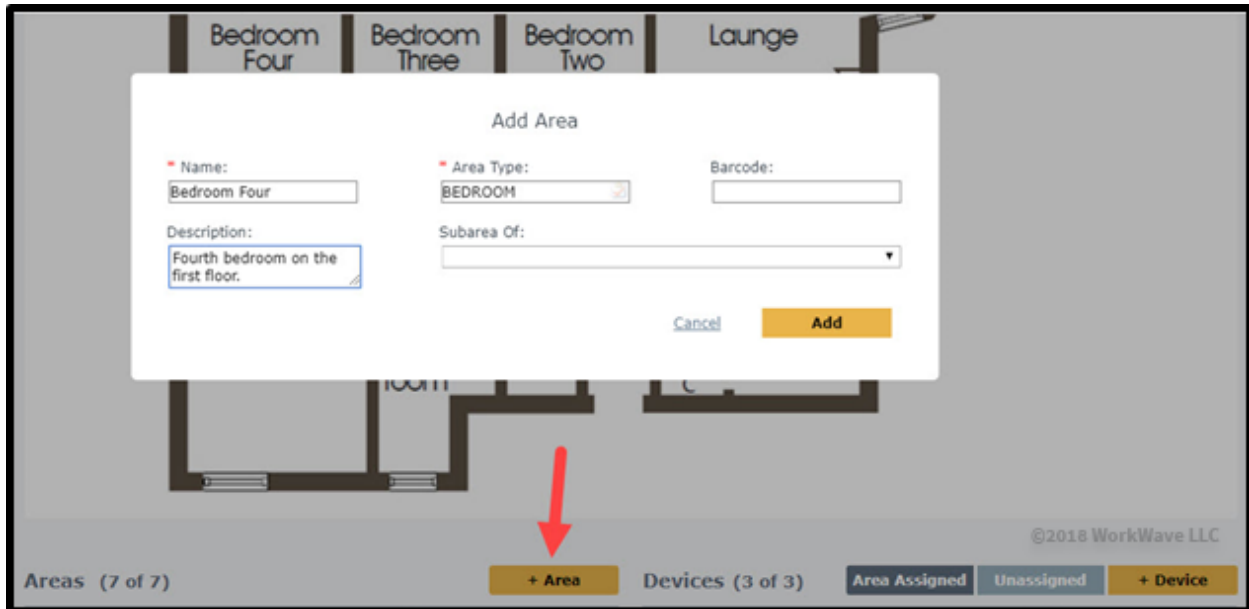
You can add new Areas by clicking the *+ Area* button.



Areas (7 of 7)					+ Area	
NAME	0	TYPE	LAST INSPECTED	ACTIVE		
Bedroom Four		BEDROOM		<input type="checkbox"/>		
Bedroom One		BEDROOM		<input type="checkbox"/>		
Bedroom Three		BEDROOM		<input type="checkbox"/>		
Bedroom Two		BEDROOM		<input type="checkbox"/>		
Hall		LIVING RM		<input type="checkbox"/>		
Kitchen		KITCHEN		<input type="checkbox"/>		
Lounge		LIVING RM		<input type="checkbox"/>		

Q What are you looking for?

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Areas will display open conditions and last inspected dates; they can also be marked active/inactive and deleted.

Note: Areas that have any historical data cannot be deleted but can be marked as deactivated.

- Areas / Sub-Areas with open Conditions cannot be deactivated.
- Deactivating an Area will make its children (Sub-Areas and/or Devices) inactive.
- Reactivating a Device tied to an inactive Area will disassociate that Device from the inactive Area (Area becomes unassigned).

NAME	0	TYPE	LAST INSPECTED	ACTIVE
Bedroom Four		BEDROOM		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Bedroom One		BEDROOM		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Bedroom Three		BEDROOM		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Clicking the name of an Area in the list will display an *Edit Area* popup that allows you to edit Area details.

NAME	ID	TYPE	LAST INSPECTED	ACTIVE
Bedroom Four		BEDROOM		<input type="checkbox"/>
Bedroom One		BEDROOM		<input type="checkbox"/>
Bedroom Three		BEDROOM		<input type="checkbox"/>
Bedroom Two		BEDROOM		<input type="checkbox"/>
Hall		LIVING RM		<input type="checkbox"/>
Kitchen		KITCHEN		<input type="checkbox"/>
Lounge		LIVING RM		<input type="checkbox"/>

For diagrams with multiple levels or many rooms, you can use the search bar to locate an Area.

Device Management

Note: Devices that have any historical data cannot be deleted but can be marked as deactivated.

- Deactivating an Area will make its children (Sub-Areas and/or Devices) inactive.
- Reactivating a Device tied to an inactive Area will disassociate that Device from the inactive Area (Area becomes unassigned).

You can manage Devices related to the Diagram in the Areas section. Note that previously-added Devices to Locations will automatically display.

You can add new Areas by clicking the + Device button.

Devices (2 of 4)		Area Assigned	Unassigned	+ Device
NAME	BARCODE	TYPE	LAST INSPECTED	ACTIVE
MouseTrap01		PROPEST		<input type="checkbox"/>
MouseTrap03		CATCHMASTR		<input type="checkbox"/>

You can enter Device details and assign the Devices to specific rooms (or leave unassigned) and/or Service Setups.

You can add multiple Devices of the same type as well as barcodes that will automatically increase in numerical order and the name of the traps will be given numbers.

Add Device

Type:

(Starting) Name:

Creation Date:

Area Assigned:

Service Setup:

(Starting) Barcode:

Quantity:

[Cancel](#) [Add](#)

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Devices can be filtered by *Area Assigned* or *Unassigned*. Clicking an Area will display all devices assigned to it.

Areas (7 of 7)					Devices (5 of 5)					
NAME	TYPE	LAST INSPECTED	ACTIVE		#	NAME	BARCODE	TYPE	LAST INSPECTED	ACTIVE
Bedroom	BEDROOM		<input checked="" type="checkbox"/>		1	Glue Trap 1	1	CATCH TRAP		<input checked="" type="checkbox"/>
Garage	GARAGE		<input type="checkbox"/>		2	Glue Trap 2	2	CATCH TRAP		<input type="checkbox"/>
Kitchen	KITCHEN		<input type="checkbox"/>		3	Glue Trap 3	3	CATCH TRAP		<input type="checkbox"/>
Pantry	PANTRY		<input type="checkbox"/>		4	Glue Trap 4	4	CATCH TRAP		<input type="checkbox"/>
Living Room	LIVING RM		<input type="checkbox"/>		5	Glue Trap 5	5	CATCH TRAP		<input type="checkbox"/>
Master Bedroom	BEDROOM		<input type="checkbox"/>							
Master Bathroom	BATHROOM		<input type="checkbox"/>							

Devices can be reassigned a different Area by editing or clicking / dragging it to a different Area in the list.

Areas (7 of 7)					Devices (5 of 5)					
NAME	TYPE	LAST INSPECTED	ACTIVE		#	NAME	BARCODE	TYPE	LAST INSPECTED	ACTIVE
Bedroom	BEDROOM		<input checked="" type="checkbox"/>		1	Glue Trap 1	1	CATCH TRAP		<input checked="" type="checkbox"/>
Garage	GARAGE		<input type="checkbox"/>		2	Glue Trap 2	2	CATCH TRAP		<input type="checkbox"/>
Kitchen	KITCHEN		<input type="checkbox"/>		3	Glue Trap 3	3	CATCH TRAP		<input type="checkbox"/>
Pantry	PANTRY		<input type="checkbox"/>		4	Glue Trap 4	4	CATCH TRAP		<input type="checkbox"/>
Living Room	LIVING RM		<input type="checkbox"/>		5	Glue Trap 5	5	CATCH TRAP		<input type="checkbox"/>
Master Bedroom	BEDROOM		<input type="checkbox"/>							
Master Bathroom	BATHROOM		<input type="checkbox"/>							

You can add the exact location of Devices to a Diagram by clicking /dragging or two clicks to drop dots on a Diagram where Devices are located.

The screenshot shows a software interface for pest management. At the top left, there are two tabs: 'Single Plot' and 'Multi-Plot'. The main area displays a floor plan with rooms labeled: Bedroom Four, Bedroom Three, Bedroom Two, Lounge, Hall, Bedroom One, Kitchen, and Bath room. A red arrow points from a device icon in Bedroom One to the 'Devices' table below. The 'Areas' table lists various rooms, and the 'Devices' table lists five 'Glue Trap' devices.

Areas (7 of 7)				Devices (5 of 5)				
NAME	TYPE	LAST INSPECTED	ACTIVE	NAME	BARCODE	TYPE	LAST INSPECTED	ACTIVE
Bedroom	BEDROOM		<input type="checkbox"/>	Glue Trap 1	1	CATCH TRAP		<input type="checkbox"/>
Garage	GARAGE		<input type="checkbox"/>	Glue Trap 2	2	CATCH TRAP		<input type="checkbox"/>
Kitchen	KITCHEN		<input type="checkbox"/>	Glue Trap 3	3	CATCH TRAP		<input type="checkbox"/>
Pantry	PANTRY		<input type="checkbox"/>	Glue Trap 4	4	CATCH TRAP		<input type="checkbox"/>
Living Room	LIVING RM		<input type="checkbox"/>	Glue Trap 5	5	CATCH TRAP		<input type="checkbox"/>
Master Bedro...	BEDROOM		<input type="checkbox"/>					
Master Bat...	BATHROOM		<input type="checkbox"/>					


Clicking *Multi-Plot* at the top-left of the Diagram lets you quickly add all unplotted Devices by clicking multiple times in the desired Areas.


This screenshot is similar to the first one but highlights the 'Multi-Plot' tab at the top left with a red arrow. The floor plan and device icons are visible, but the device icon in Bedroom One is not highlighted.

You can move Devices by clicking the device and then clicking the new location.

You can also remove Devices by clicking the Device and clicking the *Click here to remove* box on the bottom-right of the Diagram screen. Note that this action will remove the Device from the Diagram but not the Device list.



Devices that have been plotted on a diagram have a  symbol in the list to the left of the name.

Devices marked as inactive will display with a  on diagrams.

REMEMBER: For additional setup, training, and usage resources for FREE, including live webinars and a robust video library, please visit [PestPac University](#).